

## **2024 Handmade Music Festival Food Vendor Contract**

**When:** Friday October 4, 2024 4-11pm and Saturday October 5, 2024 Noon-11pm

**Where:** Showboat Park, Chesaning MI, 48616

**Website:** [handmademusicfestival.com](http://handmademusicfestival.com)

**Contact:** Savannah Ruppel or Shelly Ruppel-English [handmademusicfestival@gmail.com](mailto:handmademusicfestival@gmail.com)

**Please make checks payable to Handmade Music, LLC.**

**Please return the application and payment to: Handmade Music, LLC 203 Brady St.  
Chesaning, MI. 48616**

**\*\*This is a 2 day outdoor event. Vendors must have a self contained/self sufficient mobile food unit. The cost is \$150 and must be paid in full by August 1, 2024.**

This price includes camping. There are a limited number of electrical sites and they are on a first come first serve basis.

**\*\*ALL FOOD VENDORS ARE RESPONSIBLE FOR YOUR OWN ELECTRICAL SUPPLY AND WATER.\*\***

### Concessions Booth Set-Up:

- Friday October 4, 2023-Must be set up before 4pm
- Saturday October 5, 2023 8am-10:30 am

### Concessions Booth Tear-Down:

- Sunday October 6, 2023 completed by 11 am. No early tear downs please. Rain or shine.

### Rules and Regulations for food/concession vendors:

1. Food/concession vendors must have valid Michigan food service certification;proper Michigan Health Dept. Licenses /permits and liability insurance and must supply with application. It is your responsibility to contact the Saginaw County Health Department.
2. All food vendors are required to keep their area clean and dispose of trash as needed in the provided trash dumpsters.

3. Each vendor must have fire extinguishers in case of both grease and electrical fires.
4. No drinking of alcoholic beverages.
5. Only sale of menu items listed on the application.
6. Event organizer will do a walk through of all concession stands/trucks.

**Sign here to authorize your agreement to the above rules:**

X \_\_\_\_\_

## **Restaurant & Food Vendor Information**

Vendor Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, ZIP Code: \_\_\_\_\_

Website Address: \_\_\_\_\_

Pre-event Contact: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Onsite Event Contact: \_\_\_\_\_ Onsite Event Cell Phone: \_\_\_\_\_

**Mobile food unit is \$150 – MUST be paid in full by August 1, 2024.**

**Product Information (type of products sold) You may also include a copy of your menu.**

\_\_\_\_\_  
\_\_\_\_\_

I certify that I have carefully read the rules/regulations and agree to abide by them. I agree to indemnify and hold harmless the Handmade Music, LLC, Village of Chesaning, Showboat Park, Handmade Music Festival, volunteers and any other Handmade Music, LLC partners from any losses, claims or liability that may arise because of my participation in the event.

***This is a rain or shine event. NO REFUNDS*** will be issued.

**Signature:** \_\_\_\_\_

For office use: Date received: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Fee: \_\_\_\_\_

## **Handmade Music Festival Vendor Rules and Regulations**

All booths that are not occupied within one half hour of opening will forfeit their booth space. Exhibitors are to ensure that their display is completely set up and ready to sell when the doors open.

Vendor booths must be of sound construction and must in no way obstruct or endanger the neighboring booth area or walkways.

Each vendor is responsible for their own liability insurance, compliance with all requirements of the state of Michigan and local municipalities.

Collection of sales tax is the sole responsibility of the registered vendor.

Vendor shall not dismantle, pack up or remove any part of their display prior to the official closing time.

Exhibitors are prohibited from soliciting other exhibitors, except from within their own assigned exhibit space. Non-exhibiting firms or organizations are not permitted to solicit business within the show. If you are caught soliciting you will be asked to leave immediately.

No vendor may sublet or share booth space.

All outdoor booths must be securely staked into the ground and weighted down.

All outside extension cords used at the event must be heavy duty 3 prong, ground fault surge protectors.

We reserve the right to remove any offensive products.

All vehicles must be moved from the festival grounds to the designated parking area after unloading. No vendor vehicles on the festival grounds one hour prior to doors/gates opening.

All vendors are responsible for their own electrical/power supply and water.

A \$50 fee will be assessed to any check returned for insufficient funds.

The event will go on rain, snow, sleet or shine.

**No refunds** will be issued after application is accepted.

Handmade Music, LLC reserves the right to change or add to the rules and regulations as needed.

Once your application is accepted we will send you an email notification 2-4 wks. prior to the event.

**\*\*Please initial that you have read and agree \_\_\_\_\_**

